

A meeting of the Board of Election Commissioners of St. Louis County was held at its office located at 725 Northwest Plaza Drive, St. Ann, Missouri, Tuesday, October 17, 2017.

Present at the meeting were:

|                         |                 |
|-------------------------|-----------------|
| Sharon Buchanan-McClure | Chair           |
| Trudi McCollum Foushee  | Secretary       |
| Matthew Potter          | Commissioner    |
| Peggy Barnhart          | Commissioner    |
| Darold Crotzer          | Attorney        |
| Eric Fey                | Director        |
| Rick Stream             | Director        |
| Christian Tolbert       | Deputy Director |
| Julie Leicht            | Deputy Director |

Chair Buchanan-McClure called the meeting to order and a roll call was taken. A quorum was present.

Chairman Buchanan-McClure asked that we observe a minute of silence in behalf of Melvyn Rollins, an election board employee who passed away September 20.

There were several people that signed up to speak at the Public Forum. Alex Miller of the West County Community Action Network (WE CAN) discussed his concerns about the new photo ID law and voter suppression, and the extent of voter fraud in the country. He said that the Board of Elections is responsible for correctly implementing this law, and has a duty to uphold people's constitutional rights. He said that the new law should be clearer and better advertised, especially before the important upcoming elections in 2018.

James Heartney, also with WE CAN, discussed the issues with the photo ID law in relation to turning away registered voters at the polls. He also explained the unsuccessful communication between WE CAN and the Secretary of State's office, and stated that the Board of Elections has a moral and legal duty to hold the Secretary of State accountable for the fair implementation of the law. He believes that the law favors certain candidates over others and that there is a nonexistent problem that the new law was made to fix.

Trish Gunby, also with WE CAN, mentioned that they were looking forward to the responses from their comments made at the previous board meeting. She explained a recent situation of a person who was denied a photo ID in the voucher program and requested that the board look into the matter. Director Fey explained the process of voting by provisional ballot for a voter who shows up at the polling place with no identification. Trish asked how one's signature could be matched if there was no signature on file. Director Fey explained that a person would not be able to vote if they were not registered by the fourth Wednesday before an election. Ms. Gunby also

voiced her concerns about the issue of protestors being asked to leave by the landlord, and the conflict of a government building residing on private property. She asked the board to make a statement about this to the landlord and the public. There being no one else wishing to speak, the Public Forum was closed.

Chair Buchanan-McClure asked if everyone had read the minutes from the September 19 meeting. Chair Buchanan-McClure asked that the minutes be amended to show that the previous month's minutes were approved after a review by Secretary Foushee and Director Fey. Chair Buchanan-McClure made a motion that the minutes be approved as amended and Commissioner Potter seconded the motion. A vote was taken and the minutes were approved.

Chair Buchanan-McClure called for the Directors' Reports. Director Stream reported that we are three weeks out from the November 7 election. The following municipalities have propositions on the ballot: Beverly Hills, Brentwood, Pagedale, Pine Lawn, and St. John. Ritenour School District and the Fire Protection Districts of Eureka, Metro West, and Riverview also have propositions, along with the Glasgow Street Light District. Director Stream also discussed the mail election for the Chesterfield Valley Transportation Development District. There are 72 polling places for the November election and nearly 500 poll workers. The absentee department has mailed out just under 1,500 ballots, and 16 voters cast their ballots at the counter so far. Director Stream mentioned that he and Director Fey worked as deputies for absentee voting at nursing homes on October 16. Director Stream reported that the more than 8,000 pages of Right-to-Work petitions have been completed by the Board of Elections staff, and the reports are being audited by the Teams supervisors and will be finished well before the November 1 deadline set by the Secretary of State.

Director Fey reported that the Secretary of State's Office has updated MCVR in order to allow bulk updates of voter data. He reported that the biennial canvass that is required by state law will be starting this week. He explained that the Board of Elections has partnered with the St. Louis County IT department to conduct a security audit. This physical and cyber security audit is important in upholding the integrity of elections. Commissioner Potter asked when the audit would be completed, and Director Fey responded that it would be mid-way through 2018 as it is just now in its beginning stage. The directors have budgeted roughly \$106,000 for this audit as it is the highest priority for them. Next month is training for the authorized officials of municipalities, school and fire and other specialty districts, held each year prior to candidate filing for the April election which begins on December 12. As of now, four municipalities have signed cooperative agreements for the Board of Elections to take their candidate filings. Director Fey announced that there will be a special election with one location on February 6 for the vacant 97<sup>th</sup> district in the State House of Representatives.

Deputy Director Tolbert reported that the voting machines are going through preventative maintenance which should be completed by mid-November. The PollPads are also going through updates provided by the vendor. Every polling place for the

November election has been surveyed for WiFi connectivity. In preparation for the election, the Known Test is scheduled for October 18.

Deputy Director Leicht explained to the new board members which departments she is in charge of including Election Day staffing, polling places/mapping, HR and accounting. She reported that staffing for the November election is on target with 438 workers filled with one vacancy. Worker training is taking place until October 25, and this is the second election that workers are being trained since the new photo ID law went into effect. She also reported that the WiFi has changed since the August election. There will be an office-wide training class, as there is before every election and a dry-run of the Call Center, which is a part of Poll Chief. There will be another Open House of the new office on October 30 for Election Judges. Deputy Director Leicht announced that the mapping department is mailing out the green polling place cards which notify voters that their polling location has changed, and they now include maps of the new location for the convenience of the voters.

Under Old Business, Chair Buchanan-McClure asked for the list of contracts that was requested at the previous board meeting. The contracts were explained and the need for competitive bids discussed. Secretary Foushee referred to the Directors' responses to the comments made by the speakers at the previous board meeting, and stated that the board should do as much as they legally can to make voters more aware of the new photo ID law. Director Stream mentioned that the information on how to access a photo ID via the Secretary of State's website is available on the canvass cards. Secretary Foushee requested that the Board of Elections' Public Relations Officer, Saad Amir, get involved in providing more information on Social Media and the board's website. Chair Buchanan-McClure stated that this issue is a priority, and requested that the Directors provide the board members with all documents sent to voters regarding photo ID. Chair Buchanan-McClure made a motion to close Old Business and Secretary Foushee seconded the motion. A vote was taken and Old Business was closed.

Under New Business Director Stream explained the situation with the Lakeside generator. If accepted, the generator would be free with an estimate of \$100-150,000 to transport and install it. After discussing this with the landlord, the estimate is closer to \$300,000 using the landlord's contractor. Chair Buchanan-McClure requested legal counsel look into the situation. Attorney Crotzer stated he would have the report in a week. Secretary Foushee made a motion that we do what is necessary to secure the generator and Commissioner Barnhart seconded the motion. A vote was taken and the motion was approved and New Business closed.

Under Financial Director Stream referred the board to the variance report in their packets and explained that we are spending less than what is being budgeted for nine months. He also explained that Paid Time-Off (PTO) is high due to many long-time employees retiring, and software license renewals. Chairwoman Buchanan-McClure requested "Adjusted Cash Flow" have a more accurate label. Secretary Foushee commended the directors for how well the money is spent and budgeted. Director Stream acknowledged the responsibility of spending tax dollars wisely. Secretary

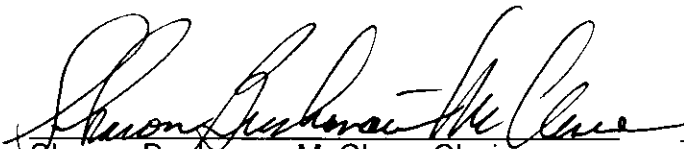
Foushee also mentioned that the staff's salaries have been stagnant and that the directors should look into correcting that. Director Stream responded that while he agrees, the directors are very restricted by County government.

There was nothing to discuss under Personnel and that segment of the meeting was closed.

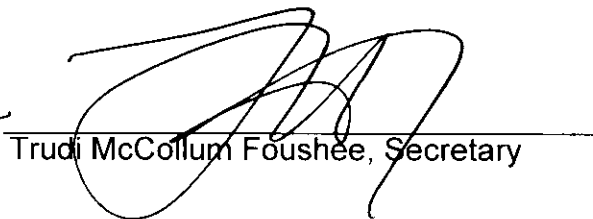
Under Legal, Attorney Crotzer gave a report on the issue of protestors outside of the building. Commissioner Potter said the board and directors should communicate with the landlord about designating an area for protestors.

Secretary Foushee moved that the meeting be closed pursuant to RSMo 610.021(1),(2) and (3) to discuss litigation, real estate, and personnel issues and Commissioner Potter seconded the motion. A roll call vote was taken and the votes were as follows: Chair Buchanan-McClure, aye; Secretary Foushee, aye; Commissioner Potter, aye; Commissioner Barnhart, aye.

After ending the closed portion of the meeting, Chair Buchanan McClure moved that the Board adjourn and Commissioner Barnhart seconded the motion. A roll call was taken and the votes were as follows: Chair Buchanan-McClure, aye; Secretary Foushee, aye; Commissioner Potter, aye; Commissioner Barnhart, aye. The meeting was then adjourned.



Sharon Buchanan-McClure, Chair



Trudi McCollum Foushee, Secretary