

A meeting of the Board of Elections Commissioners of St. Louis County was held at its office located at 725 Northwest Plaza Drive, St. Ann, Missouri, Tuesday, December 18, 2018.

Present at the meeting were:

Sharon Buchanan-McClure	Chair
Trudi McCollum Foushee	absent
Matthew Potter	Commissioner
Peggy Barnhart	Commissioner
Steve Garrett	Attorney
Rick Stream	Director
Eric Fey	Director
Christian Tolbert	Deputy Director
Julie Leicht	Deputy Director

Chair Buchanan-McClure called the meeting to order and a roll call was taken. A quorum was present.

There was one person who signed up to speak at the Public Forum. Gloria Bilchik, a freelance writer, presented a project proposal to the Board. Gloria and a group of students visited the Board of Elections office prior to the November election, and she was fascinated with everything that goes on behind the scenes of an election. Gloria would like to write and publish a book that details what all goes on to conduct an election from start to finish. Gloria requested permission from the Board unrestricted access to observe and interview our staff. There being no one else wishing to speak in the Public Forum, Commissioner Potter made a motion to close the Public Forum and Commissioner Barnhart seconded the motion. A vote was taken and the Public Forum was closed.

Chair Buchanan-McClure asked if everyone had read the minutes from the November 20 meeting. Commissioner Potter made a motion that the minutes be approved with the Board's changes and Commissioner Barnhart seconded the motion. A vote was taken and the minutes were approved. Chair Buchanan-McClure asked if everyone had read the closed minutes from the November 20 meeting. Commissioner Potter made a motion that the minutes be approved and Commissioner Barnhart seconded the motion. A vote was taken and the closed minutes were approved.

Chair Buchanan-McClure called for the directors' reports. Director Stream presented several charts to the Board showing voter turnout for the absentee satellite locations. These charts allowed the Board to understand what areas of the County voters came from to vote at each location. Director Stream then announced that our office collected over \$1,000 for the college savings accounts of the children of Rich Wall, a long-time employee of the Board of Elections who passed away early this year. Finally, Director Stream informed the Board that they will be receiving a copy of the RFP (request for proposal) for new voting equipment to review before the January meeting.

Director Fey also discussed the RFP, mentioning that the directors will work through additions and changes by January in order to send it out soon. Director Fey then mentioned to the Board that our printing contract with Mulligan Printing ends in February 2019. He asked the Board to consider extending the contract with Mulligan until we have new voting equipment, as the services are compatible with our current equipment. This will be an action item at the next meeting. Director Fey announced that candidate filing for the April 2, 2019 General Municipal election is underway. So far, there have been 16 candidates to file within the 6 entities that file in our office. Director Fey also briefly discussed the budget debate between the County Executive and the County Council. The Council has proposed to cut \$35,000,000 from the County Executive's budget, which did not include the Board of Elections. Finally, Director Fey informed the Board of a potential legal battle between the Robertson Fire Protection District and the City of Hazelwood. There is a petition circulating that would alter the fire service arrangement between Hazelwood and Robertson, but nothing has been submitted at this point.

Deputy Director Leicht informed the Board that her departments are in their "clean-up" phase of the past election. The Judges and Mapping departments are following up with poll workers and polling places that had issues on Election Day. The directors had a meeting with the Absentee department to discuss what needs to be improved in the future, and are currently brainstorming how to process absentee applications in a more efficient way. We are estimating about 409 polling places for the April election. The Mapping department is already out looking at potential locations and also sent 2019 polling place agreement forms to privately-funded buildings this week. The Accounting/HR department is closing out the year and ordering supplies for our office. They are also finalizing the budget for 2019. Finally, Deputy Director Leicht mentioned to the Board that a lot of employees are taking time off and using the compensatory time they have earned from this past election cycle.

Deputy Director Tolbert mentioned that his departments are also cleaning up the November election. The Warehouse department is getting equipment and supplies ready for the April election. The IT department is updating all of the pollbooks and cellphones with the most current version of iOS software. The Teams department is processing numbers from the November election. To date, St. Louis County has 677,308 active registered voters and 83,118 inactive registered voters, for a total of 760,426 registered voters. At the last Board meeting, Deputy Director Tolbert discussed several issues with our machines on Election Day, but after a post-election audit, we found that the machines were not faulty, but the long ballot was triggering issues with the bases.

There was nothing to discuss under Old Business.

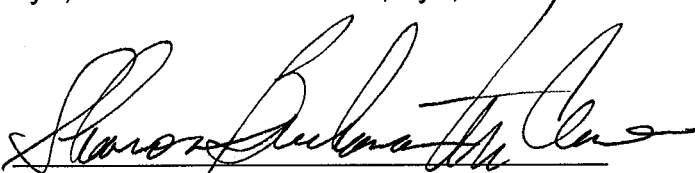
There was nothing to discuss under New Business.

Under Financial, Director Stream explained the reports to the Board. He reported that we are under budget in almost every category. We are in the process of receiving a grant for temporary employees.

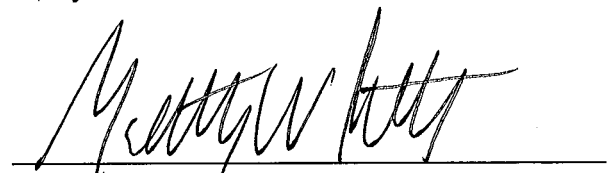
Under Personnel, Director Stream explained there is an issue to be discussed in the closed segment of the meeting.

There was nothing to discuss in Legal in the open meeting.

Chair Buchanan-McClure announced that the Board would adjourn after closed session. Commissioner Potter moved that the meeting be closed pursuant to RSMo 610.021(1),(2) and (3) to discuss litigation, real estate, and personnel issues and Commissioner Barnhart seconded the motion. A roll call vote was taken and the votes were as follows: Chair Buchanan-McClure, aye; Commissioner Potter, aye; Commissioner Barnhart, aye.



Sharon Buchanan-McClure, Chair



Trudi McCollum Foushee, Secretary
Matthew Potter