

A meeting of the Board of Elections Commissioners of St. Louis County was held at its office located at 725 Northwest Plaza Drive, St. Ann, Missouri, Tuesday, January 22, 2019.

Present at the meeting were:

Sharon Buchanan-McClure	Chair
Trudi McCollum Foushee	Secretary
Matthew Potter	Commissioner
Peggy Barnhart	by telephone
Steve Garrett	Attorney
Rick Stream	Director
Eric Fey	Director
Christian Tolbert	Deputy Director
Julie Leicht	Deputy Director

Chair Buchanan-McClure called the meeting to order and a roll call was taken. A quorum was present.

No one signed up to speak at the Public Forum. Chair Buchanan-McClure then asked if everyone had read the minutes from the December 18 meeting. Commissioner Potter made a motion that the minutes be approved as amended and Commissioner Barnhart seconded the motion. A roll call was taken and the votes were as follows: Chair Buchanan-McClure, aye; Commissioner Potter, aye; Commissioner Barnhart, aye. Chair Buchanan-McClure then asked if everyone had read the closed minutes from the December 18 meeting. Commissioner Barnhart made a motion that the minutes be approved and Commissioner Potter seconded the motion. A roll call was taken and the votes were as follows: Chair Buchanan-McClure, aye; Commissioner Potter, aye; Commissioner Barnhart, aye.

Chair Buchanan-McClure called for the directors' reports. Director Stream announced that we are ten weeks out from the April 2<sup>nd</sup> election. Candidate filing ended last Tuesday at 5:00, and today at 5:00 is the certification deadline. Director Stream then explained that the permanently disabled list is increasing. The permanently disabled list allows voters who are permanently disabled to be automatically mailed an absentee ballot application for each election held within their voting jurisdiction. We hope that with more voters on this list, there will be less curbside voting, which can take up valuable time for the poll workers on election day. We have sent applications to most of the nursing homes and senior living centers in the County, and this contributed to the high increase in applications. Finally, Director Stream provided the Board with figures regarding registered voters. Over the last year, the number of active registered voters increased from about 636,000 to about 677,000, while inactive registered voters decreased from about 90,000 to about 61,000.

Director Fey informed the Board of our responsibilities for the Ferguson-Florissant School District cumulative voting in the April election. We are required by court order to mail brochures designed by the district to every household in the jurisdiction, which will be mailed this week. We are also required to conduct training to local activists during the first week of February, along with three public forums, one taking place at each high school in the district. It has been a

challenge to build the ballot with our equipment, but we will have everything finalized soon. Director Fey also related a discussion with the St. Louis City Board of Elections and Washington University regarding a new student housing facility that is split between City and County boundaries. We have come to an agreement and have decided that each jurisdiction will have some rooms depending on which side of the line they are on. Director Fey followed-up with Gloria Bilchik from the last Board meeting, as she has decided to amend her proposal with the Board. She requests to interview our staff and observe with any access she can have at the directors' permission and presence. Finally, Director Fey announced that he will be observing the parliamentary elections in the country of Moldova at the end of February, and that he has been asked to serve on the advisory board for a new non-profit organization called the "National Vote at Home Institute".

Deputy Director Tolbert announced that he and Director Fey were in Washington, D.C. last week at the JEOLC (Joint Election Officials Liaison Committee) conference. Here, they met with Dan Bentley, the national director of election mail in the United States Postal Service, and had the chance to discuss issues from past elections. Deputy Director Tolbert then informed the Board that the IT department is launching our new website tomorrow, [stlouisco.com/elections](http://stlouisco.com/elections). We will need to update all of our literature with the new website information. The pollpads are being updated with the most recent version of software to prepare for poll worker training. The Warehouse department is beginning to prepare for the April election. Finally, the Unity team is beginning to build the April election as the certification deadline is today.

Deputy Director Leicht announced that our office and the Missouri Ethics Commission will be hosting a seminar about campaign finance on Thursday, January 31<sup>st</sup>. She also announced that poll worker training for the April election begins on February 12<sup>th</sup>. The poll workers who will be stationed in the Ferguson-Florissant School District will have an extra mandatory Practice Makes Perfect class to attend in preparation for cumulative voting. We have hired a new employee in the Judges department which is now fully staffed. The Judges department recently had a payroll test to try out a new feature in PollChief that automatically calculates mileage (a process that usually takes a day and a half to complete). Deputy Director Leicht then informed the Board with some figures regarding our social media and sunshine requests. Currently, we have 384 followers on Twitter and 1,287 likes on Facebook. In 2017, we received 55 sunshine requests, and in 2018 we received 77 sunshine requests. Finally, the Polling Places/Mapping department also has a new employee. They are expecting about 404 polling places for the April election. The department is also planning to launch a new application to route maps for nursing homes, which will pilot in the April election.

There was nothing to discuss under Old Business.

Under New Business, the Accounting, Warehouse, and Absentee/EIS departments have requested permission to destroy records that have or will be past their retention schedule. Commissioner Potter made a motion to approve the request to destroy records no earlier than 22 months after the election date for the Accounting, Warehouse, and Absentee/EIS departments and Commissioner Barnhart seconded the motion. A vote was taken and the motion was approved. Director Fey then recommended the Board extend our current contract with Mulligan printing for the remainder of the year, as we are currently seeking to purchase new

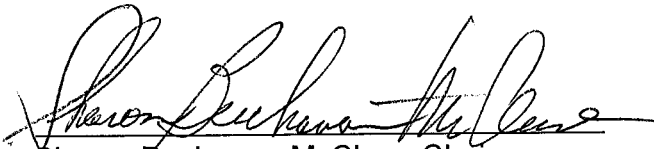
equipment. Mulligan Printing has agreed to extend the contract under the given terms. The current contract began in 2016 through County procurement, and expires in February. Secretary Foushee made a motion to approve a month-to-month extension until the Board has had time to review the contract and Commissioner Potter seconded the motion. A roll call was taken and the votes were as follows: Chair Buchanan-McClure, aye; Secretary Foushee, aye; Commissioner Potter, aye; Commissioner Barnhart, aye.

Under Financial, Director Stream explained the reports to the Board. He reported that we are under budget in almost every category. Overall, we were 21% under budget.

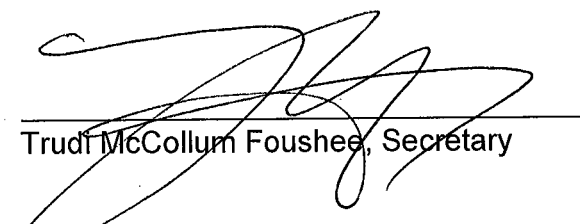
Under Personnel, Director Stream explained there are a couple of employee issues and a few new hires including interns. The directors requested the Board allow for Assistant Directors to accrue paid, straight overtime for the April election. Secretary Foushee made a motion to approve the directors' request and Commissioner Potter seconded the motion. A roll call was taken and the votes were as follows: Chair Buchanan-McClure, aye; Secretary Foushee, aye; Commissioner Potter, aye; Commissioner Barnhart, aye.

There was nothing to discuss in Legal in the open meeting.

Chair Buchanan-McClure announced that the Board would adjourn after closed session. Secretary Foushee moved that the meeting be closed pursuant to RSMo 610.021(1),(2) and (3) to discuss litigation, real estate, and personnel issues and Commissioner Barnhart seconded the motion. A roll call vote was taken and the votes were as follows: Chair Buchanan-McClure, aye; Secretary Foushee, aye; Commissioner Potter, aye; Commissioner Barnhart, aye.



Sharon Buchanan-McClure, Chair



Trudi McCollum Foushee, Secretary