

A meeting of the Board of Elections Commissioners of St. Louis County was held at its office located at 725 Northwest Plaza Drive, St. Ann, Missouri, Tuesday, December 17, 2019.

Present at the meeting were:

Sharon Buchanan-McClure	Chair (by phone)
Trudi McCollum Foushee	Secretary (by phone)
Matthew Potter	Commissioner (by phone)
Peggy Barnhart	Commissioner
Steve Garrett	Attorney
Rick Stream	Director
Eric Fey	Director (by phone)
Christian Tolbert	Deputy Director
Julie Leicht	Deputy Director

Chair Buchanan-McClure called the meeting to order and a roll call was taken. A quorum was present.

No one signed up to speak at the Public Forum. Chair Buchanan-McClure then asked if everyone had read the minutes from the November 19 meeting. Secretary Foushee made a motion that the minutes be approved as amended and Commissioner Potter seconded the motion. A vote was taken and the minutes were approved. Chair Buchanan-McClure then asked if everyone had read the closed minutes from the November 19 meeting. Secretary Foushee made a motion that the closed minutes be approved and Commissioner Potter seconded the motion. A vote was taken and the minutes were approved.

Chair Buchanan-McClure called for the directors' reports. Director Fey reported on the Joint Election Officials Liason conference, described as a boot camp, he attended in Virginia yesterday. He will be bringing back useful material from the Department of Homeland Security. Today's conference in Chicago, was put on by the Democracy Fund. Among other things, they are creating a glossary of election terms and a common data format for election results.

Director Stream announced an open house that we are holding on January 7 from 9:00 am to 4:00 pm. To date 271 individuals have RSVP'd. This will simulate election day, with 12 or 13 stations set up, where the attendees will show their identification, receive a ballot, mark their selections and place it in the scanner. Employee evaluations have been completed and candidate filing begins today. We have taken 5 filings so far. Several members of the League of Women Voters came by for a demonstration of the voting equipment and voiced their favorable impressions. The directors attended a quarterly regional meeting in Jefferson County two weeks ago, where they showed other election authorities things that we are doing through technology that require little money or effort. Our goal is to share with our neighboring election authorities.

Deputy Director Leicht reported 2,700 new applications for voters wanting to be on the list to automatically receive absentee ballot applications for each election. In response to the flyer sent out with St. Louis County tax bills, we have gotten 851 Democratic poll worker applications and 393 Republican. For a county-wide election we need approximately 4,100 poll workers. Training

classes begin January 13. There will be two classes per day, two night classes and Saturday classes. Staff have surveyed 378 of the 403 polling locations and have found 12 with issues that we will address. We are hoping to have training videos on our poll worker portal. In the future if the workers watch the training videos and pass a quiz, they would not have to attend classes in person. We are also working on putting the videos on the Poll Pad, and putting a picture on the cage to aid in repacking the equipment after closing the polls on election night.

Deputy Director Tolbert gave an update of registered voter statistics. As of the end of November, St. Louis County had 635,855 active voters and 95,030 inactive voters for a total of 730,885 registered voters. He reported that the Warehouse is restructuring their layout and acquiring new pallet racking. The election build Verity team has completed the test election and is working on the April test election build. Part of the polling place site surveys is determining if the locations have grounded outlets, with the amperage capacity necessary for our equipment.

There was nothing to discuss under Old Business.

Under New Business, Director Stream asked for Board approval for extended work week compensation for assistant directors as needed during the 2020 election cycle. The Board asked for clarification of the approval process and time constraints for such compensation for exempt employees. Attorney Garrett has been asked to review it.

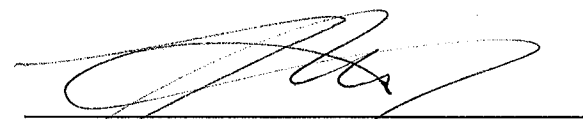
Under Financial, Director Stream explained that the expense for the use of pool cars was higher because of the site surveys for all the polling places the Election Board uses. There have been no updates on the 2020 budget.

There were no legal matters to discuss in the open meeting.

Chair Buchanan-McClure announced that the Board would reopen the meeting after the closed session. Secretary Foushee moved that the meeting be closed pursuant to RSMo 610.021(1),(2),(3), (12) and (13) to discuss litigation, real estate, personnel issues and contract negotiations. Commissioner Barnhart seconded the motion. A roll call vote was taken and the votes were as follows: Chair Buchanan-McClure, aye; Secretary Foushee, aye; Commissioner Barnhart, aye; Commissioner Potter, aye.

There being no more business upon the resumption of the open meeting, Chair Buchanan-McClure made a motion to adjourn the meeting. Secretary Foushee seconded the motion. A roll call vote was taken and the votes were as follows: Chair Buchanan-McClure, aye; Secretary Foushee, aye; Commissioner Barnhart, aye; Commissioner Potter, aye. The meeting was then adjourned.

  
Sharon Buchanan-McClure, Chair

  
Trudi McCollum Foushee, Secretary