

June 8, 2005

A meeting of the Board of Election Commissioners of St. Louis County was held at its office located at 12 Sunnen Drive, Maplewood, Missouri, Wednesday, June 8, 2005, at 3:00 p.m. on notice and call of the Chairman, John Diehl, Jr.

Present at the meeting were:

John J. Diehl, Jr.	Chairman
Chaim H. Zimbalist	Secretary
Anita Yeckel	Member
Bill Miller	Member
Kevin O'Keefe	Counsel
Judy Taylor	Director
David Welch	Director

The meeting was opened and called to order by Mr. Diehl.

A motion was made to approve the minutes from the May 23 meeting. Mr. O'Keefe pointed out that he is not the City Attorney for Town & Country, but that a member of his firm is. Ms. Yeckel made a motion to approve the minutes as corrected and Mr. Miller seconded. Roll call was taken and the votes were as follows: Mr. Miller, aye; Ms. Yeckel, aye; Mr. Zimbalist, aye; Mr. Diehl, aye. The minutes were approved as corrected.

There being no one present for the public forum, that portion of the meeting was closed.

Mr. Diehl then called for the directors' report.

There was discussion on office hours and personnel needed to open and close the office. Mr. Diehl asked for a draft proposal of changes by the Directors for the next Board Meeting.

Current workplace standards in the Personnel Policy and Benefits Manual regarding conduct were discussed. When the standards for language are violated, the employee should be "written up."

Revised township assignments for Judge/Clerks were reviewed. Mr. Welch discussed ballot security procedures and changing Absentee procedures to resemble those for polling places on election days, such as no pre-initialing. There was discussion on policies and practices versus procedures.

The Directors reported on legislators who will monitor election legislation in the House and Senate for our office. In the House, Republican Representative Allen Icet's office and legislative assistant Mary Jo Farney will be our liaison. Mr. Icet is a former member of the election committee from St. Louis County. Additionally, Representative Bill Deeken's office in Jefferson City, current Vice-Chair of the elections committee and former County Clerk will be a liaison. Representative Margaret Donnelly will be the Democratic liaison. She is on the election committee and is from St. Louis County. In the Senate, Republican Jon Dolan's office will provide our liaison through Pat Baker, legislative assistant. Senator Dolan is a member of the elections committee. Our Democratic liaison will be Senator Tim Green.

Mr. Diehl said the Evaluation Form, Performance Journal, Operating Agreement, employee pay ranges and the HAVA summary will be addressed at the next Board Meeting. Mr. Diehl asked that the HAVA memo should be given to Ms. Taylor and Mr. O'Keefe.

Ms. Taylor and Mr. Welch explained that the IACREOT (International Association of Clerks Recorders Election Officials and Treasurers) conference to be held in New York June 29 through July 5 would be the best opportunity to see all the election equipment vendors at one time. This conference would also provide a good overall election education. There was discussion about Board Members attending all or part of the conference. Funds have been appropriated through HAVA for training and education and would be an appropriate use of those funds for Board Members to attend the conference. If a quorum of Board Members did meet with vendors for any presentations, an agenda would be posted here at the office. It was agreed that the Board Members would decide if they can attend and when they would need to leave and return and notify Lexie Miller by Friday at noon.

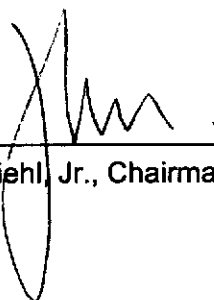
It was agreed that those Commissioners desiring to attend and the Directors and Deputy Directors be authorized to attend.

Correspondence was received from the Mayor of Florissant dealing with billing practices and a request that a late fee be waived. Other correspondence was received from Committeeman Theodis Brown in reference to Mr. O'Keefe being retained as Board Counsel. Both matters have been taken under advisement. There was discussion on the advisability of background memos for matters presented to the Board.

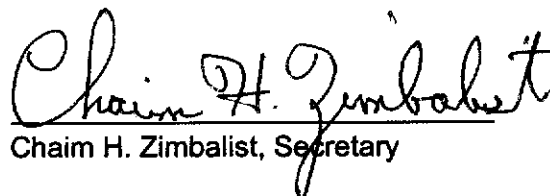
The financial report was filed as presented.

The next Board meeting is scheduled for 3:00 p.m., Wednesday, July 8, 2005.

There being no further business to come before the Board, Mr. Miller made a motion to adjourn the meeting and Mr. Zimbalist seconded. Roll call was taken and the votes were as follows: Mr. Miller, aye; Ms. Yeckel, aye; Mr. Zimbalist, aye; Mr. Diehl, aye. The meeting was then adjourned.



John J. Diehl, Jr., Chairman



Chaim H. Zimbalist, Secretary