

October 18, 2005

A meeting of the Board of Election Commissioners of St. Louis County was held at its office located at 12 Sunnen Drive, Maplewood, Missouri, Tuesday, October 18, 2005, at 3:00 p.m. on notice and call of the Chairman, John Diehl, Jr.

Present at the meeting were:

|                      |                 |
|----------------------|-----------------|
| John J. Diehl, Jr.   | Chairman        |
| Chaim Zimbalist      | Secretary       |
| Anita Yeckel         | Commissioner    |
| Bill Miller          | Commissioner    |
| Judy Taylor          | Director        |
| Charlene LaRosa      | Acting Director |
| Debbie Quicke        | Deputy Director |
| Steve Garrett        | Counsel         |
| Joseph A. Goeke, III | Director elect  |

The meeting was opened by Chairman Diehl. Mr. Miller made a motion to approve the Board Minutes of September 20 and Ms. Yeckel seconded. A roll call was taken and the votes were as follows: Mr. Miller, aye; Mr. Zimbalist, aye; Ms. Yeckel, aye; Mr. Diehl, aye. Mr. Miller made a motion to approve the minutes of the closed Board Meeting of September 27 and Ms. Yeckel seconded. A roll call was taken and the votes were as follows: Mr. Miller, aye; Mr. Zimbalist, aye; Ms. Yeckel, aye; Mr. Diehl, aye.

In the Public Forum Virginia Harris asked that the minutes of Board Meetings be posted on our website. Mr. Garrett said that the minutes could be posted after their approval by the Board. There being no one else wishing to address the Board, the Public Forum was closed.

Mr. Diehl called for the Directors' Report. Ms. Taylor reported that calls to the REJIS help desk have been reduced by more than 75% percent because Ryan Regan, Assistant Director, has been taking care of office computer problems. This has saved the Election Board a substantial amount of money.

Ms. LaRosa referenced a letter received from the Secretary of State's Office regarding HAVA funding. She informed the Board of a mail election in a special district that our office has been asked to certify. The deadline for receipt of ballots is October 25 at 5:00 p.m. and we will certify the results on the 26<sup>th</sup>.

Judge Goeke and Ms. Taylor assigned Mr. Regan and Mr. Bauer to put together an election timeline of all the steps now taken to conduct an election from start to finish. It is hoped that this will facilitate the implementation of the new system.

Under Old Business, Mr. Regan brought his concerns before the Board with reference to the Missouri Centralized Voter Registration (MCVR). The first area of concern has to do with the network. Mr. Regan said we are in the final approval stages with the County. Only MCVR data will use the cable modem. One hold up is a piece of equipment that should be approved by October 25. At the present time we are waiting for a letter from the Secretary of State's Office informing how they will pay for the network and how long they will pay for it. The cost is \$200/month.

The second area of concern is our data migration. We are expected to go "live" by November 21. Mr. Regan does not believe that the migration will be complete by then. We have over 100, 00 street files that have non-contiguous numerical sequences that may not transfer well. He has concerns about signature migration. Votec (signature program developer) will export the data for \$10,000. The State will pay for exporting that data.

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Mr. Regan has had the test data for three weeks. It appears there is no problem with registrations; however he has concerns about election setup. Mr. Regan will be attending a meeting in Jefferson City Thursday with a Maximus representative who knows the program.

Training for staff on the new program is scheduled for the week of November 14. It will take place in O'Fallon, Missouri at Maryville University. There was discussion about the advisability of training on test data or the possibility of delaying training until training could be accomplished with our own data.

In preparation for the MCVR, Mr. Regan and Mr. Court reformatted all but 10 Election Board computers over the last three weeks. This saved the Election Board approximately \$20,000.

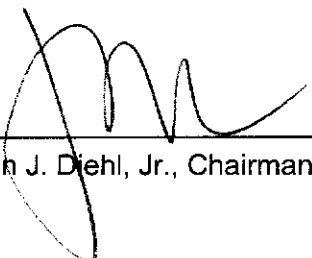
With regard to the RFP Ms. LaRosa informed the Board that a vendor has requested a walkthrough of the office. In house demonstrations and walkthroughs are scheduled for October 19 through 31<sup>st</sup>. One vendor has asked for a plan of the warehouse. Proposals are due November 1.

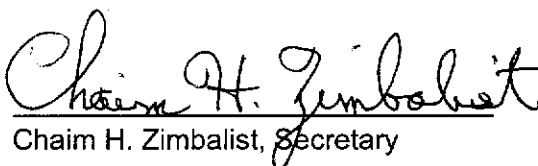
A public comment session needs to be scheduled for discussion, questions and answers regarding equipment and proposals. It was proposed that it be held November 21 at the County Council Chamber, however it is unavailable at that time. Judge Goeke arranged for the Jury assembly room on the 6<sup>th</sup> floor of the Courts building to be used for the public comment session. Information regarding the hearing including directions to the location will be put on our website.

Mr. Miller made a motion to enter into a closed session at 5:00 p.m. to consider four personnel matters and Mr. Diehl seconded. After some discussion Mr. Miller withdrew the motion. Mr. Diehl made a motion to call a temporary recess. The motion was seconded by Mr. Miller. A roll call was taken and the votes were as follows: Mr. Miller, aye; Mr. Zimbalist, aye; Ms. Yeckel, aye; Mr. Diehl, aye.

After the recess Mr. Diehl made a motion to enter into a closed session to consider four personnel matters and to adjourn the meeting at the conclusion of the closed session. Mr. Miller seconded the motion. A roll call was taken and the votes were as follows: Mr. Miller, aye; Mr. Zimbalist, aye; Ms. Yeckel, aye; Mr. Diehl, aye. The Board then entered into closed session to discuss personnel issues.

The next regularly scheduled Board meeting is set for 3:00 p.m., Tuesday, November 15, 2005.

  
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John J. Diehl, Jr., Chairman 11/15/05

  
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Chaim H. Zimbalist, Secretary