

A meeting of the Board of Election Commissioners of St. Louis County was held at its office located at 12 Sunnen Drive, Maplewood, Missouri, Tuesday, August 20, 2013, at 2:00 p.m. on notice and call of Chairman Kellett.

Present at the meeting were:

Richard H. Kellett	Chairman
Ann Pluemer	Commissioner
Darold Crozter	Attorney
Rita Heard Days	Director
Gary B. Fuhr	Director
Mary Wall	Deputy Director
Christian Tolbert	Deputy Director

Chairman Kellett called the meeting to order and a roll call was taken. There was no quorum present, and the meeting was called to order.

There being no one to speak at the Public Forum, Chairman Kellett made a motion to close the Public Forum and Commissioner Pluemer seconded the motion. A vote was taken and the Public Forum was closed.

Commissioner Pluemer moved that the minutes of the July 16, 2013 Board Meeting be accepted and filed and Chairman Kellett seconded. A vote was taken and the minutes were approved. Commissioner Pluemer moved that the minutes of the July 16, 2013 closed meeting be accepted and filed and Chairman Kellett seconded. A vote was taken and the minutes were approved.

Chairman Kellett called for Director Fuhr's report. Director Fuhr said everything was running smoothly.

Chairman Kellett then called for Director Days' report. Director Days presented the biennial report stating how pleased she is with the finished product which will be sent to 250-300 elected officials and others within county government. We continue to work on our records retention project. Employee evaluations have been completed and are currently under review by management. Although there will be no increase in salaries, evaluations are important to identify whether or not improvements are needed. Training manuals are being restructured in an effort to improve election workers' performance. We met with the Secretary of State's Office regarding provisional ballots and they would like to see some improvement in that area.

The certification deadline for placing issues on the November 5th ballot is August 27th. The following entities have expressed an interest in the November election: Breckenridge Hills, Calverton Park, Chesterfield, Uplands Park, Woodson Terrace and the Northeast Fire Protection District. No certifications have been received to-date. We continue to do well with voter registrations as the number rises above the 707,700 mark in St. Louis County.

Chairman Kellett made a motion to accept the Directors' reports and Commissioner Pluemer seconded. A vote was taken and the motion was approved.

There was nothing to discuss under Old Business. Chairman Kellett moved to close that portion of the meeting and Commissioner Pluemer seconded. A vote was taken and the motion was approved.

There being no New Business to come before the Board, Chairman Kellett made a motion to close that portion of the meeting and Commissioner Pluemer seconded. A vote was taken and the motion was approved.

Under Financial, Director Days stated we are still under budget and doing quite well. Chairman Kellett made a motion to accept and file the Financial reports and Commissioner Pluemer seconded. A vote was taken and the motion was approved.

Under Personnel, Director Days referred the Board to the Personnel report in their packet. She advised the Board of one election clerk who will be moving on to another position within the County at the end of the month that better aligns with their education and background. Chairman Kellett moved that the Personnel report be accepted and filed and Commissioner Pluemer seconded the motion. A vote was taken and the report was accepted.

Under Legal, Attorney Crotzer stated there was nothing to report.

There being no other business to come before the Board, Chairman Kellett moved that the Board adjourn and Commissioner Pluemer seconded. A roll call was taken and the votes were as follows: Chairman Kellett, aye; Commissioner Pluemer, aye. The meeting was then adjourned.

  
Richard H. Kellett, Chairman

  
Ann Pluemer, Commissioner