

“Public Forum” Explanation and Purpose

Regular meetings of the St. Louis County Board of Election Commissioners are for the principal purpose of conducting business as mandated by state statute. The agenda is set by the Chairman after seeking input from Staff and other Board members regarding business items which, as a general rule a) require Board deliberation and decision: or b) require Board input into conducting the day to day operations of the organization.

Typically such matters include a) providing input to the Directors on issues which are raised in the Directors’ reports, and b) final decision making authority on personnel matters, financial management, contracts, and other election related policy issues which the Board, in its sole discretion, deems to be appropriate and timely.

As part of its regular proceedings, the Board typically places on its Agenda an item called “Public Forum” which permits comments from the public on items which are being considered as part of the Agenda of the meeting. The Board generally does allow all comments regarding election related matters. All comments made by the public at a Board meeting are to be “directed” to the Chair and, absent unusual circumstances, should be limited to no more than 3 minutes per speaker. This portion of the meeting is not to be used by the public a) to question or dialogue with the Directors or staff, b) to request or direct that the Directors or staff undertake certain duties or obligations, c) to make document requests or other requests to the Board or Board members. Those requests should be made in writing to the following address:

St. Louis County Board of Election Commissioners
12 Sunnen Drive, Suite 126
St. Louis, MO 63143

In the event a member of the public wishes us to consider having a matter placed on the Agenda as a regular business item, that request should be made, in writing, to the Chairman no later than tenth (10th) day of each month for that month’s regularly scheduled Board meeting on the third Tuesday of each month. The request should contain a) the subject matter to be addressed, b) the reason the matter needs to be addressed as a regular business item of the Board, c) why the item needs to be considered at this time, and d) any documentation in support of the request. After consultation with other Board members as to the general topic and request, a determination will be made as to whether the request requires Board consideration by being placed on the Agenda of the next regular Board meeting. The Chairman may be contacted at:

Richard H. Kellett
St. Louis County Board of Election Commissioners
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St. Louis, MO 63143